



Counselor Job Description For Summer 2019

Job Description

POSITION: Camp Counselor

DESCRIPTION OF EMPLOYER: Teter Organic Farm Camp is a place for kids to learn about nature and where their food comes from. Campers spend a week immersed in the natural world at Teter Organic Farm, getting their hands dirty with ecology lessons, hands-on farm tasks, and good old-fashioned outdoor fun. Currently, we offer two day camps in June for children graduating from 3rd - 5th grade.

Teter Organic Farm Camp is located in Noblesville, Indiana at the beautiful 120 acre Teter Retreat and Farm. Teter Organic Farm Camp is a part of Noblesville First United Methodist Church, which is the parent organization that employs all staff members from Teter Organic Farm Camp.

JOB SUMMARY: The **Camp Counselor** will work under the supervision of the Farm Camp Director. The **Camp Counselor** is responsible for leading games, activities and experiences for children in a small group setting. They will also be responsible for the general safety, development and growth of the participants in his/her group. The counselor will provide high quality outdoor educational and recreational experiences for participants.

MINIMUM AGE: 16 Years Old

QUALIFICATIONS (Required)

- Must display a passion for teaching and playing in the outdoors
- Experience supervising 8-10 kids in structured activities or games
- Flexibility and ability to take direction
- Strong communication, problem solving and collaboration skills
- Ability to quickly and effectively communicate issues with farm camp director and other staff
- Ability to redirect camper behavior
- Interest and willingness to learn content
- Must maintain CPR/AED and first aid certification, or be willing to receive training before the session begins



Counselor Job Description For Summer 2019

QUALIFICATIONS (Preferred)

- Experience or coursework related to environmental science, agriculture, education, or related fields.
- Exhibit enthusiasm, creative thinking, and be able to foster a sense of wonder and responsibility for the earth.

RESPONSIBILITIES AND DUTIES :

- Organize and lead a variety of small and large group activities each week.
- Maintain a safe, challenging, and fun atmosphere for participants.
- Get to know the campers and foster a team spirit in your group.
- Participate in debriefing sessions.
- Video record camper interviews with farmers and nature experts.
- Photograph camp activities and post on Instagram.
- Identify and respond to camper behavior issues.
- Greet parents at drop off and pick-up time in a courteous and professional manner.
- Report parent and camper concerns to Camp Leadership.
- Prepare and maintain accurate written records including but not limited to attendance sheets, accident reports, time sheets, and equipment inventory as requested by supervisor.
- Maintain activity areas including set up and cleanup of materials for daily activities.
- Know, enforce, and follow all safety and emergency guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Attend 2 days of training prior to camp session.

WORK CONDITIONS:

- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, hiking, team building initiatives, planting, digging, weeding, harvesting vegetables, physical games, and other activities.
- Must be capable of carrying loads of up to 30 pounds and able to traverse uneven terrain.



Counselor Job Description For Summer 2019

- Work in conditions that will create dirt and dust.
- Ability to perform a variety of tasks outdoor in all types of weather conditions.
- Hear noises and distress signals in a varied outdoor setting.

FLSA: This is a part time hourly, seasonal position

HOURS:

Standard shifts are 8:30am – 3:30pm, Monday through Friday.

Based on camper enrollment, limited additional hours will be made available to cover pre-care (7:30am - 8:30am) and aftercare (3:30pm - 5:30pm).

All scheduling will be determined at least 1 month before camp begins.

DATES:

Employment is from June 6 - 21 (**12 Work Days Total**)

Paid Training (2 Days): June 6-7.

Session 1 (5 Days): June 10 - 14

Session 2 (5 Days): June 17 - 21.

COMPENSATION: Pay ranges from \$10 - \$15 / hour dependant on experience.

FOR MORE INFORMATION CONTACT:

MaryEllen St.Angelo

Farm Camp Director

info@TeterFarmCamp.com

(317) 762-2289