

## **Indiana Horse Racing Commission Summer Internships**

The Indiana Horse Racing Commission is offering a Summer Internship position. Please see below for details.

### **Fair Circuit Summer Internship Position**

#### Requirements:

- Must be 21 year old or older
- Communication Skills – One must be able to communicate with all entities including Race Secretaries, Judges and Stewards, Veterinarians, and the Horsemen.
- Have the ability to work and travel independently
- Have the ability and availability to travel extensively throughout the summer
- Must be prompt, reliable, and have a strong commitment to the dates required
- Ability to drive a half-ton truck with large bumper pull trailer (training available)
- Detail oriented and organizational skills a must

#### Duties:

- Assistance in administering the Indiana Sired Fair Circuit Drug Testing Program at the Indiana County and State Fairs...this entails:
  1. Obtaining and maintaining an adequate number of drug testing supplies from the Indiana Horse Racing Commission Test Barn Administrator at Hoosier Park or Indiana Grand
  2. Assisting each designated Indiana Sired Fair Circuit Veterinarian with completion of paperwork and collection of drug testing samples acquired at Indiana Sired Fair Circuit host sites
  3. Maintain a chain of custody of drug testing samples collected at each site until delivery to the test barn at Indiana Grand
  4. Obtaining payment invoices for services from each Indiana Sired Fair Circuit Veterinarians
  5. Delivering drug testing samples to Indiana Horse Racing Commission Veterinarian safely and efficiently
- Assisting with the Indiana Sired Fair Circuit Racing program at Indiana's County and State Fairs...this entails:
  1. Collecting and transporting, to and from, saddle pads used for races at each Indiana Sired Fair Circuit host site
  2. Maintaining proper sterile techniques within the test barn with laboratory samples at the county and state fair racing programs
  3. Ensuring smooth transitions with sample collections, paperwork and rotating stalls in a fast paced work environment under potentially high stress situations
  4. Maintaining point standings for horses competing in the Indiana Sired Fair Circuit, Indiana Sires Stakes, and Indiana Sired Late Closers programs
  5. Assisting with additional projects as assigned by the Director of Racing and Breed Development

If interested, please e-mail resume to: [JBanister1@hrc.in.gov](mailto:JBanister1@hrc.in.gov)

Additional Questions: Call Joyse Banister at 317-232-0400 - 8:30am-4:30pm M-F

Pay: \$11.48/hour

Hours: Full Time (Approximately 37.5 hours per week, including some nights, weekends, and holidays)

Base Office: When not working at the fairs, you will be working from the IHRC downtown Indianapolis location  
At 1302 N. Meridian Street, Suite 175, Indianapolis IN 46202

