ASABE Purdue Student Chapter

LAWNMOWER WINTERIZATION

November 14th – 16th

<table>
<thead>
<tr>
<th>We will:</th>
<th>Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Clean mower</td>
<td>Push mowers................. $15.00</td>
</tr>
<tr>
<td>✓ Change Oil</td>
<td>Pick-up and return........ $15.00</td>
</tr>
<tr>
<td>✓ Drain/stabilize fuel</td>
<td>Riding mowers............... $35.00</td>
</tr>
<tr>
<td>✓ Sharpen blades</td>
<td>Pick-up and return........ $25.00</td>
</tr>
<tr>
<td>✓ Clean sponge-type air filter</td>
<td></td>
</tr>
<tr>
<td>✓ check/clean/replace spark plug</td>
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</tbody>
</table>

Note: Please contact us if you would like any other equipment winterized (ATVs, snowblowers, etc.) and we will be happy to consider it. 4 stroke equipment only please.

Location: ADM Agricultural Innovation Center, Purdue University. Street address is 694 South Russell Street, West Lafayette, IN 47907. (Using 698 Ahlers Drive will allow your GPS unit to offer more accurate directions)

Pick-up and Drop off Information:

- Return completed form (including directions) and payment – Postmark by November 4th
  - Please return the form even if you plan on dropping off your mower.
- If you plan to drop off your mower, please bring it to the ADM building on South Russell Street between 11:00AM – 8:00PM, on Friday, November 16th, 2014 (see enclosed map).
- If you request pick-up and return service, leave the mower in an accessible location. Indicate on the attached form where to find the mower when someone comes to collect it – do not forget to set it out!

Additional Notes:

- Pick-up and return service is only available within a 5 mile radius of Purdue’s campus (see enclosed map for serviced area).
- Pick-up for riding mowers begins on Friday, November 14th (8:00AM – 7:00PM).
  - Riding mowers will be returned starting on Sunday, November 16th.
- Pick-up for push mowers begins on Friday, November 14th (8:00AM – 7:00PM).
  - Push mowers will be returned starting on Sunday, November 16th.
- We cannot guarantee a time to be at your residence
  - Purdue University and ASABE are not responsible for mower left unattended at your selected location of pick-up and return.

(Please be patient with us, we plan on having all items returned by November, 19th at the latest)

Questions? Email purdueasabe@gmail.com or call 765-494-1172 AFTER 5:00pm. Please leave your name and phone number – your message will be given to an ASABE member who will return your call as soon as possible. (Please wait for us to return your call – this number rings to a secretary, not directly to ASABE members.

American Society of Agricultural and Biological Engineers

Please note that you must still perform regular checks before you begin mowing next year. We are not responsible for damages due to neglect of regular maintenance or operator error.
Location of Drop off and Pick up
ADM Agricultural Innovation Center
Purdue University
698 Ahlers Dr, West Lafayette, IN 47907
Western-most bay; use overhead door

Please retain this sheet for your reference
RETURN THIS FORM – Postmark by November 4th

Name: 
Address: 
City, Zip: 
Home Phone: 
Email: 
Office Phone: 

Charge for Services:

<table>
<thead>
<tr>
<th>Push mowers/garden tillers</th>
<th>$15.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>(pick up &amp; return fee ($15.00)</td>
<td></td>
</tr>
<tr>
<td>Riding mowers</td>
<td>$35.00</td>
</tr>
<tr>
<td>(pick up &amp; return fee ($25.00)</td>
<td></td>
</tr>
</tbody>
</table>

Circle type

P = Push       T = Tiller       R = Rider       O = Other

(Use one line for each item)

<table>
<thead>
<tr>
<th>Type</th>
<th>Make/Model/Color</th>
<th>Charge for Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>P / T / R / O</td>
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</table>

Pick/Delivery fee *

Total Cost

*Add only one pick up/return charge per order: $25 for orders including riding mowers or $15 for orders including only push mowers/tillers.

I would like ASABE to pick up & return my mower ______

I will drop off & pick up my mower................. ______

Make check payable to: Purdue ASABE

Disclaimer: I recognize that Purdue ASABE is only responsible for my mower from time of pick up to time of drop off, and cannot be held responsible for any losses or damages before pick up or after drop off. I also authorize Purdue ASABE to perform the services listed here on the equipment specified in the form above, I understand that I will be contacted if services are unable to be performed and I will be given any additional options. I also understand that only winterization will be performed and my equipment is to be in running order prior to service, ASABE will not repair non-functioning equipment.

Signature: _____________________________________________ Date ________/_______/_______

Return this form with your check to:

ASABE Lawnmower Winterization
Purdue University, ABE
225 South University Street
West Lafayette, IN 47907

Office Use Only:

Entered by___________On___________

Amount Paid ___________Owes_________

Check # ___________ Deposit # ___________
Provide specific directions to your house (including a description of the house) and where the mower will be located. Also, indicate on the map below where your house is located.