**Job Title:** General Salesman  
**Job Category:** SALES  
**Department/Group:** FRONT OFFICE  
**Location:** 2608 GLENVIEW DRIVE  
**Travel Required:** 2-3 WEEKS PER YEAR  
**Level/Salary Range:** 50K Yearly – Base Salary  
**Position Type:** FULL TIME  
**HR Contact:** JUSTIN EGGERS  
**Date posted:** March 1, 2022  
**Will Train Applicant(s):** YES  
**Posting Expires:** May 1, 2022  

### Job Description

**ROLE AND RESPONSIBILITIES**

Employee is responsible for coordinating sales, purchasing and order fulfillments as well as oversee general warehouse duties.

- Operate forklift (training provided)
- Must be able to operate wire spooling machine
- Must be friendly, outgoing and willing to work with others
- Must be able to operate computers and be fluent in Adobe & Microsoft office
- Must be able to take shipping orders by phone, pull orders, and assemble products
- Preference in engineering background to run center pivot printouts and solid set layouts

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

Bachelor’s of Science in Applied Engineering or Bachelor’s in Business  
Employee must have computer experience  
Valid driver’s license required

**PREFERRED SKILLS**

Be able to lift 70 lbs  
Be efficient in sales and promoting company growth.

**ADDITIONAL NOTES**

Company pay is monthly. Simple IRA matching and health insurance offered.

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**Reviewed By:** Justin J Eggers  
**Approved By:**  
**Last Updated By:**  
**Date/Time:**