

Instructions for Use of Group Web Site, v1.1

Matthew P. Borg

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The following gives instructions for the use of our group web site. This site will allow us to post information useful to the group such as equipment manuals, internal reports, pictures, Matlab scripts, etc. It will also allow us to maintain one copy of dynamic files such as the Excel spreadsheet that tracks our current Kulite supply. Hopefully this will better enable us to keep all our important information in one place and allow easier dissemination to new students.

1. Go to <https://engineering.purdue.edu/AAE/Research/Groups/steves>. This will give you access to the information that has been posted to the site. To view files restricted to our group only, click on the “Restricted” link. This should prompt you for your user name and password. Use your ECN account.
2. To upload, remove, or modify files on the group web site, go to <https://engineering.purdue.edu/AAE/Research/Groups/steves/manage>. This will immediately prompt you for your user name and password. Again, use your ECN account.
3. The screen you see will have a left and right frame. The right frame (circled in Figure 1) displays a list of folders in a Windows Explorer format. Select the folder you wish to modify in the left frame.

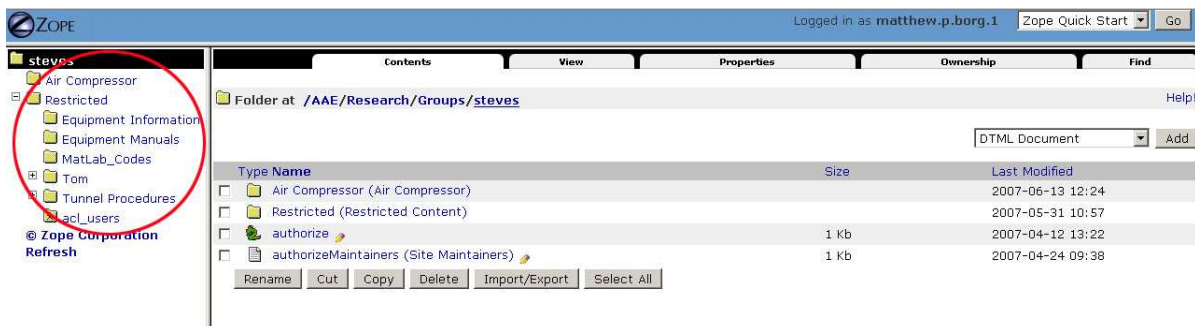


Figure 1: List of folders

4. The right frame displays the content of the selected folder. In order to add a new file or folder, click on the selection box in the right frame (circled in Figure 2). I don't know what all the options are, but the ones we'll use the most commonly are “File” and “Folder”.
5. Select the appropriate option, and click “Add”. This will lead to a more or less intuitive screen. When adding a file, the “ID” is what the file will be named when someone downloads it from the web site. Make sure to include the file extension in this field as it will help avoid difficulties when downloading. The “Title” is what will be displayed on their web browser when they look at the contents of the folder.

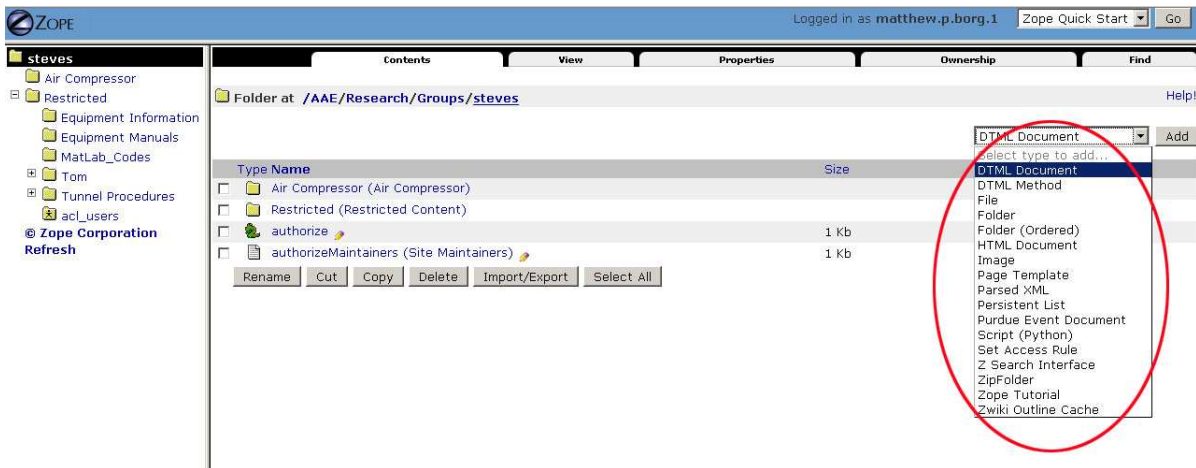


Figure 2: Adding files or folders to the selected folder