



Fall 2015 Communications Workshop Series

<u>TITLE</u>	<u>DATES</u>	<u>TIME</u>
Preparing for a Job Fair	Sept. 4	12-1:00
OR		
Preparing for a Job Fair	Sept. 8	4-5:00
Writing Resumes & Cover Letters*	Sept. 8 & 10	10:30-12
OR		
Writing Resumes & Cover letters*	Sept. 9 & 11	3:30-5
Professional Etiquette	Sept. 18	9:30-10:30
Preparing a CV*	Sept. 21 & 23	4-5:00
One-hour Overview of Academic Paper Writing	Sept. 29	4-5:00
Writing a Publishable Paper *	Oct. 5 & 7 & 14 & 19 & 26 & 28 & Nov. 2 & 4 & 9 & 11	4-5:00
Conference Abstracts*	Oct. 14 & 16	12-1:00
Designing & Delivering Oral Presentations*	Oct. 20 & 27 & 29 & 30	11-12:00
Doing a Three-Minute Research Talk*	Nov. 2 & 4 & 9 & 11	12-1:00
Designing & Giving a Poster Presentation*	Nov. 16 & 18 & 20	4-5:00
English for Engineers	Nov. 30 & Dec. 2 & 4 & 7 & 9	9:30-10:30
Effective Graphics for Papers and Presentations*	Dec. 1 & 3	4-5:00

NOTE: Workshops with an * after the title require attendance on all of the dates listed.

Register for the workshops at eng.purdue.edu/grad

Contact Joanne Lax for further details, jlax@purdue.edu

